**Executive Director Evaluation Committee Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, May 15, 2023**

District Office Large Conference Room, 1310 North Hearne Avenue, Shreveport LA 71107

Called to Order: By David Hoey at 5:00pm

Roll Call: David Hoey, Don Pledger and Kristie Copeland were present. A quorum of 3 out of 3 present board members was confirmed by Kristie Copeland, Board Secretary.

Committee Business: The committee reviewed the information provided by Matthew Linn, Board Chair regarding the summary of comments submitted by Board members. The committee reviewed the information provided by Michele Impson, Human Resource Director.

Recommendation to the Board: After a short discussion, the committee decided to recommend Doug Efferson, Executive Director, be given a 4% merit increase, effective July 15th contingent on the rest of the staff being given merit raises as well.

Adjournment: Kristie Copeland moved to adjourn the meeting at 5:25pm, seconded by Don Pledger, and unanimously approved.

Minutes Prepared by Kristie Copeland, Board Secretary